1. Enter E-Mail and Password
Enter your e-mail and password from when you first created an account. If you have forgotten your password, click the bubble “I forgot my password,” enter your e-mail, and click “Send My Password”. You will then be sent a temporary password to reset it. If you have forgotten which e-mail you use to log in or are having trouble, contact the Extension Office at 715-346-1462.

2. Click Login
Left-click “Login” to access the family home screen.
2. Continue to Family
Left-click “Continue to Family” to see your member list.
1. Edit Left-click the “Edit” button across from the member whose project list you are updating.
1. Participation
Left-click the “Participation” button on the progress bar to jump straight to your clubs and projects.
1. **Projects**: Click "Projects" to see your current project list.

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**Add a Club**

<table>
<thead>
<tr>
<th>Select a Club</th>
<th>Add Club</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select a club</td>
<td></td>
</tr>
</tbody>
</table>

**Club List**

<table>
<thead>
<tr>
<th>Primary</th>
<th>Club</th>
<th>Edit</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chilton Chickens</td>
<td></td>
<td></td>
<td>Delete</td>
</tr>
</tbody>
</table>

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*IMPORTANT!* please read this BEFORE deleting a Club:

When deleting a club, all Project enrollments associated with that Club will also be deleted. If you desire to switch Clubs, contact your local UW-Extension office and they can change your club without deleting your projects.

If you are a Project Leader in a club, then select your club here, but leave leader type blank. You will select your project and select Project Leader on the next page.
1. **Select Projects**: Left-click the first drop-down menu and then left-click the club in which you want to add a project. Then left-click the second drop-down menu and select the project in which you want to enroll.

2. **Add Projects**: Left-click this button to add your project.

3. **Continue**: Click Continue to ensure that your changes are saved. Your project list is now updated!

**Keep in Mind:**
Grades K-2 can enroll in the Cloverbuds project ONLY.
Grade 3 and first-year Grade 4 must enroll in Exploring and can carry two additional projects (for a total of three projects), only one of which can be a large animal.